

Housing Request

D.Min. / D.Ed.Min. Students

Name _____

Address _____

_____ city state ZIP

Daytime telephone _____
please include area code

E-mail _____

Arrival date _____ Departure date _____

Class attending _____

___ \$32.00 + per night – double occupancy

___ \$49.00 + per night – single occupancy

Cancellation Policy

If you must cancel your reservation, please notify the Business Office at least **48 hours before** your scheduled arrival to avoid a one-night penalty charge. **ChavezM@CTSnet.edu, or 404.687.4510**

All rooms have phones. In the Harrington Center, there is a small computer lab with Windows workstations and printers. Internet access is available in the Harrington Center and in the main computer lab located in the John Bulow Campbell Library. Linens are provided in all guest rooms.

Method of Payment cash check (payable to Columbia Theological Seminary *for room reservation*)

Discover MasterCard Visa

_____ credit card number _____ expiration date

_____ name that appears on credit card

Return this form by mail to

Miguel Chavez
Business Office
Columbia Theological Seminary
P.O. Box 520
Decatur, GA 30031

If you have questions about accommodations, please contact Miguel Chavez at ChavezM@CTSnet.edu or at 404.687.4510