

Columbia Theological Seminary Campus Information

We are looking forward to your visit with us at Columbia. When you arrive, you will find that people here—faculty, staff, and students—are more than happy to answer your questions or to point you in the right direction. In the meantime, we have compiled some information that may be helpful to you during your stay with us.

EMERGENCY: In the event of an emergency, call campus security at 404 471-6900.

BUSINESS OFFICE: The Business Office is located in Campbell Hall 106 and is open from 8:30 to 4:30 weekdays. This is where you will pick up your keys and meal tickets and check out upon departure. Please also let the Business Office know how we can make your stay more comfortable.

MEALS: Meals are served in the dining hall, which is located in the Richards Center. You may either pay for individual meals at the register or purchase a meal card from the Business Office. For the meal card, breakfast = \$4, lunch = \$5.50, and dinner = \$6.50.

The serving hours of the dining hall are as follows. The dining area remains open after the serving line closes.

Monday - Friday	Breakfast	7:30 - 8:15 a.m.
	Lunch	12:30 - 1:15 p.m.
	Dinner	6:00 - 6:30 p.m.
Saturday	Breakfast	8:00 - 8:30 a.m.
	Lunch	12:30 - 1:00 p.m.
	Dinner	None served
Sunday	Breakfast	8:00 - 8:30 a.m. (continental only)
	Lunch	None served
	Dinner	None served

SNACKS: There are drink and snack machines on the first floor of both the Harrington Center and the Richards Center. There is a coffee break in the Dining Hall each weekday from 10:30-11:00 a.m. with coffee and pastries available.

BOOKSTORE: The bookstore is located in the Richards Center. Its regular semester hours are Monday-Friday, 10:30 a.m.-2:30 p.m.

CHAPEL: A community chapel service is held Monday, Tuesday, Thursday, and Friday, at 10:00 a.m. with communion celebrated every Friday. The chapel is located on the second floor of Campbell Hall. All are invited to worship.

LIBRARY: The library is located at the northern end of the quadrangle. Internet access and study areas are available. The library's regular hours are:

Monday - Thursday 8:30 a.m. - 10:00 p.m.
Friday 8:30 a.m. - 6:00 p.m.
Saturday 9:00 a.m. - 5:00 p.m.
Sunday 7:00 p.m. - 10:00 p.m.

DOOR CODES: Outside doors to campus buildings are secured from 6:00 p.m. until 7:00 a.m. Monday - Friday and all weekend. Campbell Hall, the Richards Center, and Florida hall are accessible by coded doors. We will provide you with the combination for all coded doors prior to your arrival on campus.

- COMPUTER LAB:** The computer lab in 231 Harrington Center is accessible 24 hours a day using the Harrington Center door code. Six computers, a printer, and a copier are available.
- COPIES:** Copy machines are available in the library and in the Harrington Center Computer Lab, Room 231. The computer lab is accessible 24 hours a day using the Harrington Center door code.
- PHONES:** Phones are available in Harrington Center in the lounge, boardroom, and workroom (205); in the Richards Center lobby; on each floor of Florida Hall. A phone for local calls is available on the first floor of Campbell Hall across from the President's Office.
- FAXES:** You may send or receive faxes on the fax machine in Harrington Center Copy Room 205. The fax number is 404 687-4591.
- MESSAGES:** Messages may be posted on your classroom door while classes are in session. Also check the message board in the Harrington Center near the entrance off the quad.
- SMOKING:** Columbia Seminary has a no smoking policy in campus buildings, including meeting and lodging rooms.
- LAUNDRY:** Laundry facilities are located in Florida Hall on the 1st, 2nd, and 3rd floors near the elevators. The cost is .50¢ to wash and .50¢ to dry one load - quarters only.
- EXERCISE ROOM:** An exercise room is available for your use on the 4th floor of Florida Hall, accessible by stairs or the elevator. The room is on the end of the building toward the center of campus and away from the parking lot.
- POSTAL SERVICES:** Stamps are available for sale in the mailroom, located in the basement of Campbell Hall. The main branch of the Decatur Post Office can help with other mailing needs. From campus, turn left onto Columbia Drive. When you cross College Avenue Columbia Drive turns into Commerce Drive. At the third light turn left onto E. Ponce de Leon Avenue. Go through downtown Decatur. The post office will be on the left, beyond Wachovia Bank.

LOCAL DECATUR AREA INFORMATION

Columbia is conveniently located near downtown Decatur, which offers a variety of shops, gift boutiques, restaurants, and coffee shops. To drive downtown from the seminary, follow the directions under "Postal Services" above.

BANKING: Wachovia Bank is where Columbia has its account. They have been helpful in working with our students. Directions: Turn left onto Columbia Drive. When you cross College Avenue, Columbia Drive turns into Commerce. At the third light turn left onto E. Ponce de Leon Avenue. Go to the 5th traffic light (about 1 mile) and Wachovia Bank will be on your right. It is at the corner of E. Ponce de Leon and Ponce de Leon Place.

GROCERIES: The Kroger in Decatur is open 24 hours a day and is convenient to campus. Turn left onto Columbia Drive. As you pass under the railroad bridge, Columbia Drive becomes Commerce. It will curve several times. The store is located at the light just beyond the sharp left curve (behind Decatur First United Methodist Church and just beyond the cemetery).

There is also a Kroger shopping center nearby with a drugstore and other shops. From Columbia, turn right on Columbia Drive and take an immediate left at the first light onto Katie Kerr. Continue on this road across College Avenue, across Ponce de Leon, to the intersection with North Decatur Avenue. The shopping center will be on your right just before North Decatur and a Walgreen's drug store on the right just beyond the intersection.