

**Columbia Theological Seminary
2009 -2010 Work-Study Evaluation**

Date: _____ Summer or Greek 2009
 _____ Fall Semester 2009
 _____ Winter Term 2010
 _____ Spring Semester 2010

Name:

Area:

Supervisor:

Assigned Work:

The work-study evaluation is to be filled out twice a year, usually after the fall (for summer and fall) and spring (for winter and spring) semesters. There are occasions when the student will have a different working arrangement and that should be noted on this form under comments. Students are to complete 15 hours for each 3 credit hours they take, except for SM 210, SM610, I241 (only).

Please evaluate the student with thoughtful consideration. This evaluation will become part of his/her mid-course assessment file. The completed form should be sent to the Financial Aid Office, Box 1F.

Please evaluate the student on the matters listed in Column A by circling the number in Column B that best expresses your opinion. In each instance, the number "3" would indicate that you consider the student to be "average."

<u>Column A</u>	<u>Column B</u>						
Attendance	Reliable	1	2	3	4	5	Absent
Time	Prompt	1	2	3	4	5	Late
Attitude toward work	Positive	1	2	3	4	5	Disinterested
Assigned tasks	Efficient	1	2	3	4	5	Inefficient
Responsibility	Accepts	1	2	3	4	5	Avoids

of Hours completed: Fall '09 _____ Spring ' 10 _____
 (over)

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In the space below, comment on the student's strengths and weaknesses with respect to his/her performance and attitude related to the work-study job.

Fall:

Spring:

2009-10 Overall:

Other comments:

Supervisor's signature: _____

Student's signature: _____ **Date:** _____