

**COLUMBIA THEOLOGICAL SEMINARY**

**Student Complaint Form**

1. Name the vice president to whom you are addressing your complaint.
2. State the nature of your complaint in one or two sentences.
3. Briefly describe the details of the complaint, including what CTS policy or procedure (or accreditation standard, if applicable) you believe has been violated.
4. Describe any actions you have taken to resolve the complaint, your desired outcome and any responses to date.

Print Name \_\_\_\_\_

Date \_\_\_\_\_

E-mail \_\_\_\_\_

Phone \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Signature \_\_\_\_\_