

# Withdrawal Form

## *Columbia Theological Seminary*

Having discussed my withdrawal with the Dean of Students, I, \_\_\_\_\_ ,  
officially notify Columbia Theological Seminary that I am withdrawing as a student in the  
\_\_\_\_\_ degree program or from \_\_\_\_\_ student status as of  
\_\_\_\_\_ term, 20\_\_\_\_ for the following reason(s):

\_\_\_\_\_  
\_\_\_\_\_

**Dean of Students Signature** \_\_\_\_\_

**WITHDRAWAL** (*check one*)

- This is a **temporary withdrawal**, and I anticipate returning for the \_\_\_\_\_ term, 20\_\_\_\_.
- This is a **permanent withdrawal**.

**LIBRARY** (*check one and obtain signature*)

- I have **cleared all accounts** with the library.
- I have **made arrangements** with the library to clear my accounts.

\_\_\_\_\_  
*Library signature*

**BUSINESS OFFICE** (*check one and obtain signature*)

- I have **cleared all accounts** with the business office.
- I have **made arrangements** with the business office to clear my account.

\_\_\_\_\_  
*Business Office signature*

**FINANCIAL ASSISTANCE:** I understand that I am hereby relinquishing all CTS financial assistance (scholarships, grants and financial aid) for the current term.

**READMITTANCE FOR A STUDENT IN GOOD STANDING**

If I have **withdrawn temporarily**, I understand that the Dean of Faculty can readmit me within one year of my withdrawal. Otherwise, action by the Faculty Judicial Commission is required. If I have **withdrawn permanently**, I understand that the Faculty Judicial Commission can readmit me within two years of my withdrawal. Otherwise, I must reapply.

*Please return completed form with the appropriate signatures to the registrar's office.*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Forwarding Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

*Copies: Academic Affairs, Advisor, Business Office, Financial Aid, Library, Student Services*