



CAMPUS MINISTER

Position Description

GENERAL DESCRIPTION: The Campus Minister will guide the Seminary in its commitment to developing a campus culture that reinforces the capacity of students to embody faith and justice through their lives by providing holistic opportunities for spiritual growth, mental health, discernment, prayer, and community engagement. The Campus Minister is responsible for a ministry of presence and pastoral care for our community. The Campus Minister will attend to the spiritual encouragement, mental health, and well-being of all residential students, commuters, or online students. This position reports to the Vice President and Dean of Student Formation and Campus Culture.

ESSENTIAL FUNCTIONS:

1. Develop and implement a plan for the spiritual care and encouragement of the seminary community.
2. Offer pastoral care in face-to-face and virtual formats, offering referrals for pastoral counseling or therapy where needed.
3. Create a “ministry of presence” by being available in spaces where students gather.
4. Serve as a confidential resource to the community.
5. Expand students’ awareness of justice and faith perspectives.
6. Collaborate and support the Office of Worship Life in celebrating Chapel worship and other relevant worship experiences that uplift the gifts and talents of our students and Seminary community.
7. In collaboration with the Vice President and Dean for Student Formation and Campus Culture, the department, and seminary partners, provide mental health and well-being resources and programs to and with students and their families by encouraging students to access these services.
8. Create mentoring initiatives, offering training to mentors and connection events for mentors and mentees to engage in relationships together.
9. In times of grief, loss, stress, isolation, and uncertainty, the Campus Minister will be a supportive companion in navigating challenges while being on-call and responding to student emergencies.
10. Live on campus at Mission Haven to respond to student emergencies and to be a fully integrated part of the campus community.
11. Lead specific assignments related to the seminary’s Community Life Experiences (e.g., New Student Welcome Week, Orientation, Guest Services, etc.) as directed. Participate in student events.
12. Assume leadership for specific assignments and projects during the summer term related to the seminary’s Community Life program and enrollment and student formation operations.
13. Participate in New Student Welcome Week and Orientation by introducing mentoring and mental health components to students.
14. Other duties as requested by the Vice President and Dean of Student Formation and Campus Culture, and the President of the Seminary.

MINIMUM QUALIFICATIONS:

- Master’s degree or equivalent
- Demonstrated experience in chaplaincy, pastoral care, or counseling.
- Excellent interpersonal skills

PREFERRED QUALIFICATIONS:

- Master of Divinity degree with three years of related experience
- Demonstrated experience and knowledge of student affairs
- Ordained as a minister of the church

KNOWLEDGE/SKILLS/ABILITIES:

- Ability to communicate effectively in writing and verbally
- Takes initiative and able to comprehend and implement a collaborative spirit
- Demonstrated ability to collaborate and communicate across differences of cultures, backgrounds, and beliefs within the community
- Ability to maintain confidentiality of records and information
- Ability to interact effectively and appropriately with diverse populations within the community

CLASSIFICATION:

- Full-time
- Exempt
- On-site only

PHYSICAL DEMANDS: Although physical limitations for this position can be accommodated, the job's physical demands can include but are not limited to sitting, standing, stooping, crouching, bending, walking, and lifting light objects. Work is performed in an office environment.

DISCLAIMER: The preceding job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees for this job.

COLUMBIA THEOLOGICAL SEMINARY is an educational institution of the Presbyterian Church (USA), and a community of theological inquiry and formation committed to equity, diversity, and inclusion in the service of the Church of Jesus Christ. Established in the Reformed tradition, we embody an ecumenical spirit and welcome people of all denominational backgrounds.